

JOB DESCRIPTION

JOB TITLE: Spanish Teacher

DEPARTMENT: Faculty

Exempt: Yes

Employment Status: Full-Time, 10 Months

FTE Status: 0.5

Reports to: Junior-Senior High School Principal

SUMMARY:

Notre Dame Junior-Senior High School is seeking a passionate and dedicated Spanish teacher to join our team. We are searching for an individual who is excited to inspire students to learn the Spanish language and explore the rich cultures of the Spanish-speaking world, all within the framework of our Catholic school mission. **This is a part-time position with responsibilities including 6th-grade introductory Spanish, Spanish 1a (Grade 7), and Spanish 1b (Grade 8).** The position can be full-time if the candidate is willing to travel to teach at our Elementary campus for half of the day.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Develop and implement engaging and effective lesson plans aligned with the school's curriculum and state standards, focusing on speaking, listening, reading, and writing skills.
- Integrate the Catholic faith into lessons and create a classroom environment that fosters spiritual growth and service to others.
- Utilize creative and differentiated teaching methods to cater to the diverse needs and learning styles of students.
- Assess student progress through various methods, including formative and summative assessments, and provide regular feedback to support growth.
- Collaborate with other Spanish teachers, grade-level teams, and specialists to ensure curriculum alignment and a cohesive learning experience.
- Participate in professional development opportunities to stay current with best practices in language instruction and integrate technology into lessons effectively.
- Contribute to the school community by attending meetings, participating in school events, and serving as a positive role model for students.

QUALIFICATIONS:

- Bachelor's degree in Spanish Education or a related field, with a valid state teaching credential (Master's in Education preferred).
- Two years of experience teaching Spanish to middle school students preferred.

- Demonstrated proficiency in spoken and written Spanish.
- Strong understanding of curriculum development, differentiated instruction, and assessment practices.
- Ability to create a positive and engaging learning environment that fosters student development.
- Commitment to the Catholic faith and the mission of the school.
- Excellent communication, collaboration, and organizational skills.
- The ideal candidate will have a strong commitment to Catholic education and a proven track record of success in student discipline, academic progress, and assessment coordination.

Approved: _____
Employee Date

Supervisor Date